



An Episcopal parish sharing Christ's love since 1702.

The Rev. Dirk C. Reinken, Rector

The Rev. Catherine Esposito, Deacon

April 21, 2016

Dear St. Peter's Community,

As we mentioned in our April 17 letter, St. Peter's Episcopal Church is conducting an assessment study to hear your views regarding the proposed renovations and improvements to our facility. It is our hope that this study will provide us with your input, comments, and concerns so that our leaders may determine the best way to proceed in God's will.

We are asking you to participate in this study by scheduling an interview to discuss your responses to the enclosed questionnaire. All interviews will be conducted by Jeff Knauer, our consultant from Kirby-Smith Associates. These confidential interviews will last about 25 minutes and will be held at the church. Couples may attend together or separately as schedules allow. Simply bring your completed questionnaire with you to the interview and share your thoughts with Jeff. All responses apart from those indicating volunteer assistance will be kept confidential. We value your honest and helpful insight.

Dates and times for interviews are as follows:

- Thursday, May 05, from 10am-9pm
- Tuesday, May 10, from 10am-9pm
- Wednesday, May 11, from 10am-9pm
- Saturday, May 14, from 9am-3pm, and
- Sunday, May 15, from 7:30am-3pm



Interviews will be scheduled at 30-minute intervals. You may schedule a time online at <http://tinyurl.com/stpetersfreehold> or by calling Robin at the parish office (732-431-8383). Smartphone and tablet users can scan the QR code next to the interview dates. Committee members may also be making calls in an effort to schedule as many interviews as possible.

The interview process has proven to be the most comprehensive tool to gather opinions and viewpoints. If, however, you are not able to schedule an interview, we ask you to please fill out the questionnaire in writing and return at church, to the office, or send by mail in a sealed envelope marked "Assessment Study". Couples who fill out the survey may indicate separate responses to each question or copy the form for use by each one. Questionnaires will be viewed only by our consultant. Deadline for returning written or electronic questionnaires is May 15.

Results of the study will be given to the Vestry and Capital Visioning Team on May 24, with a report to the congregation at a fellowship following a combined service on June 12. As study results are reviewed, we will determine the possibilities of moving forward. If we move forward, a capital campaign will then be engaged and a timeline of progress established. We trust God to bless and guide us in this most important endeavor.

Thank you in advance for your time, your consideration, and your prayers concerning the future of our church and church family.

The Capital Visioning Team

Kim Carroll

Adriana Crump

James McCreight, *Vestry Liaison*

Gail Reilly

The Rev. Dirk C. Reinken, *Rector*

Lucinda Salinas, *Vestry Liaison*

Susan Jane Story, *People's Warden*

Ty Tempel

Mark Willis, *Rector's Warden*

St. Peter's Church - Assessment Questionnaire

1. How long have you been attending St. Peter's Church?

- A. 5 years or less B. 6-10 years C. 10-19 years D. 20 years or more

2. How involved do you consider yourself to be in the church?

- A. Very involved B. Involved C. Somewhat involved D. Not very involved

3. How well do you believe St. Peter's Episcopal Church is serving its members?

- A. Very well B. Well enough C. Neutral/no opinion D. Not very well E. Not well at all

4. The Vestry, Wardens, and Father Dirk believe it is time to review again the challenges the Parish House presents to our current level of ministry. Proposals to resolve the challenges include fully renovating the existing Parish House or building a new structure. How well do you feel you understand the details and reasoning for these options?

- A. Very well B. Well enough C. Somewhat D. Not so well E. Not at all

It would also be helpful to know: _____

5. The Visionary Team has identified items that should be addressed in this project. It is important to know how members view these items. Please rate each of the following items as HIGH, MEDIUM, or LOW priority according to your views.

<i>Item</i>	<i>HIGH</i>	<i>MEDIUM</i>	<i>LOW</i>
Handicapped accessibility to all levels and rest rooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Modern, functional, more inviting classrooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Configurable spaces, both large and small	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commercial grade kitchen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Space for parish music, practice, and vesting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequate storage space for various ministries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technology throughout the building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy-efficient methods used in construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Are there other items not on the list that should be considered or added? If so, what level of priority would you ascribe to those items?

<i>Item</i>	<i>HIGH</i>	<i>MEDIUM</i>	<i>LOW</i>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Given the reasoning of the Visionary Team and the needs of parish ministry, how do you feel about moving forward to address the issue of the Parish House?

- A. Strongly support moving forward B. Support moving forward C. Neutral
D. Oppose moving forward E. Strongly oppose moving forward

8. If you had to choose which option you would favor most, which would it be?

- A. Renovate the current Parish House B. Construct a new Parish Hall C. Neither

9. We realize the primary source of addressing project costs rests upon the faithful generosity of our church family as God provides. In order to begin defining fundraising potential, please indicate in which of the following levels you may be willing to contribute to a 3-year capital campaign should such an effort be initiated. Note that levels represent annual amounts. This pledge would be above regular offerings to the general operating budget.

(Within the scope of a campaign, additional creative methods of contributing would be introduced in order to minimize impact on household budgets and cash reserves. A capital campaign would also seek additional sources of revenue beyond the membership, such as grants, gifts from those who share the building, and other sources within the community.)

- A. Above \$25,000 per year F. \$4,000-\$5,999 per year
B. \$15,000-\$24,999 per year G. \$2,000-\$3,999 per year
C. \$10,000-\$14,999 per year H. \$1,000-\$1,999 per year
D. \$8,000-\$9,999 per year I. Less than \$1,000 per year
E. \$6,000-\$7,999 per year J. No additional giving at this time

10. Would you be interested in making a contribution for a specific project item or in making all or part of any commitment in memory or honor of someone?

For a specific item: A. Yes B. Maybe C. No

In honor or memory: A. Yes B. Maybe C. No

11. If support for moving forward is positive, but the financial amount which may be raised in a single 3-year giving period is not enough to finance the entire project cost, how would you feel about more than one 3-year giving period in order to achieve the goal?

A. Strongly support B. Support C. Neutral D. Oppose E. Strongly oppose

12. If the church moves forward with a capital campaign to generate project funds, would you be willing to assist with any campaign committee work or tasks?

A. Yes B. Maybe C. No

If yes or maybe, please circle areas of interest:

Overall planning Communications Prayer Literature preparation

Youth and Children Visitation Event planning Preparing mailings

13. Do you have any further comments, suggestions, ideas, or concerns about the proposals or a capital campaign?

THANK YOU FOR YOUR TIME AND COOPERATION

Name(s) _____ (please print)

Your Name(s) will remain confidential except for items indicating volunteer assistance in question #12. Only the consultant will be reading questionnaires.